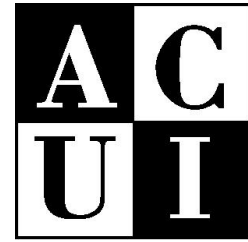


Association of College Unions International
Recreation & Leisure Activities Program
Independent Qualifier Application



ACUI Central Office
One City Centre, Suite 200, W. 7th Street
Bloomington, IN 47404-3925
Phone: 812-245-8055 Fax: 812-245-0092

Applicant: Please review page two before filling out the form. If you have questions, please contact Michelle Smith, mjsmith1@acui.org, 812.245.8055.

Applicant Name

Event (9-ball or Table Tennis)

Applicant E-mail address

Applicant Phone number

Tournament Director Name

Proposed Date of tournament

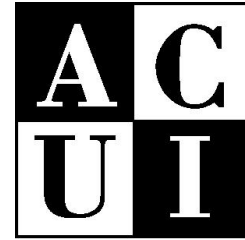
Tournament Host Site

Host site City, State, Zip

College/University with which affiliated

\$ _____
Registration fee

Details about host site (number and size of tables, lighting, tournament format, etc.):



Primary ACUI eligibility requirements

- This form must be submitted prior to December 31. In the event that a region cancels its tournament, the Rec Team will consider late applications for independent events.
- ACUI tournaments are open to college/university students only. Faculty, staff, and non-students may not participate in ACUI intercollegiate recreation events. Students must meet all ACUI eligibility criteria.
- All independent qualifier hosts must offer both men's and women's divisions. In the event that no players enter the women's division, the \$250 qualifier fee may be used to pay for two registration fees for the men's division (1st place and 2nd place finishers).
- There must be at least three weeks between the approval of this form and the date of the tournament, allowing time for all students in the geographical area to be notified.
- Applicants are encouraged to schedule tournaments on weekends that do not conflict with ACUI Regional events (generally mid- to late-February).
- Independent events (both 9-ball and Table Tennis) may be held between October 1 and April 30 but must occur a minimum of 3 weeks prior to championship competition.
- Tournament Director must find qualified staff to assist in judging and other tournament logistics. Example: staff for equipment repair, referee a shot in question, registration or chart updates.
- The Tournament Director may not participate in the competition under any circumstances.
- The Tournament Director has the responsibility of checking student IDs and collecting ACUI eligibility forms for all tournament participants. A student participant may assist with these duties.
- The tournament draw must be conducted randomly and publicly, and a student representative from each school must be allowed to witness it.
- Financial expectations:
 - The host site takes the responsibility for covering the cost of independent qualifier tournament expenses. In addition, budget considerations should be covered, regardless of the number of players who enter the tournament.
 - **Budget considerations:** Budget at least \$250 to pay for entry fees for the top male and female in the Championship tournament; \$5 from each participant in the independent qualifier will be returned to the treasury of the ACUI region in which the host site is located. Fees should be kept as low as possible to encourage participation in the event. Ideally, fees above \$25 should be reflected in support of the winning students travel.
 - All registration will be completed via the ACUI website; no cash fees (entry fees, greens fees, or other equipment usage fees) may be gathered on site. The money for Championships registration fees will not be paid directly to the winners, as the registration fees will be gathered via ACUI online registration. **The host should not collect any cash onsite.** Registration can be completed on site the day of the tournament via the Internet, but NO CASH FEES may be collected. All fees must be paid via credit card or school purchase order online.
 - If a host site wishes to charge greens fees as a portion of the registration fee, this must be indicated on page 1 of this form. Greens fees will be returned to the host site in the form of a check issued by ACUI after completion of the tournament.
 - Cash paybacks are not expected, unless the house wishes to "add" money for this purpose. Players should understand that they're competing for an invitation to a prestigious, international championship tournament; not for cash prizes.

Submit completed form to:

Michelle Smith ACUI
One City Centre, Suite 200,
120 W. 7th Street
Bloomington, IN 47404-3925